

**West High School Community Council Minutes (approved)**  
**August 31, 2020 5:30pm-6:30pm**  
**Zoom meeting # 979 8780 5408**

- I. **Welcome and Introductions**    **In attendance:** Katherine Stroud, Jared Wright, Anna Cekola, Michael Hughes, Emily Stromness, Valerie Gates, Laura Hernandez, Suzanne Attix, Joshua Pelton, Phillip Baker, Katherine Kennedy **Students:** Juliann Cruz, Zion Baker **Guests:** Holly Reynolds, Ron Zamir, Lisa Speight
- II. **Discussion Items/Action Items**
- A. SCC review/wrap up 2019/20**
1. **Review membership:** Voting members in attendance willing to continue their two-year terms or take on another two-year term.
  2. **Fill positions (Chair, Co-chair, Chair-elect, Secretary):**  
Motion for Katherine Stroud to serve another year as chair. Unanimously approved. Suggestion to select a chair-elect in October to be mentored by Katherine.  
  
Motion for Joshua to continue as co-chair. Unanimously approved.  
  
Anna will take over as secretary. No vote is needed for this position.
  3. **Unfinished business**  
**Late Start update:** Jared says there was support to start the school year at 8:30 or 9 a.m., but there were roadblocks, including that all three high schools have to be on the same schedule. With so many things to consider in starting the school year remotely, the schools couldn't nail down the schedule change at this time. Katherine Kennedy urged continued committee work to consider the Late Start change for the second semester.
- B. Restart plan review 2020/21**  
Jared: Planning all summer has been fluid and complex. Here are a few points in a nutshell:
- The school will increase communications to address uncertainty about what a school day will look like. Will send emails about schedules, how 80-minute classes will be structured, how asynchronous Wednesdays will work, how parents can communicate with teachers, links with resources. The SIC has developed a communications plan with maximum 24-hour response time from teachers to parents. SIC also elected to give teachers the option to dislodge two hours from Wednesday to use during a weeknight, or any other time to reach students better and allow as much flexibility as possible.
  - Passing out textbooks, laptops, and supplies this week. Already passed out half of the school's laptops. Giving parents packets with information about Canvas, changing passwords, helplines, etc.

- Zoom back-to-school night set for Wednesday, September 2. Another back-to-school Zoom night will be held after school starts.
- PXP teachers met this summer and completely revamped the class to better support our incoming freshman in this new remote setting, with much attention to social-emotional needs. Freshman orientation with small groups of five is being held in person. PXP teachers will be advocates and guides for the freshman. Every freshman will have PXP to start the school year.
- The building is being prepared for if and when we can go to a blended schedule. Custodial staff is working on upgrading air filters. Certain staircases will be designated as up or down. Supplies are being prepared for teachers.
- Beginning the second week of school, MLL students and those with disabilities will be shuttled into school for extra support per their IEPs.
- Teachers have done a lot of training and are making a tremendous effort to be ready to go when students log on September 8. Work is underway to provide AP and IB maintenance and resources for classes during off-course terms, to make sure students don't lose ground.
- Athletic teams were practicing all summer with COVID protections. They've represented themselves exceptionally well.

In response to questions from parent and students:

- Updated school calendar passage expected soon, with a six-day grace period, to allow for the delayed start.
- Counselors continue to process a backlog of hundreds of schedule change requests.
- Many parent emails are incorrect, which is hampering communications.
- Servers take at least a day to register a class change, which could explain reported discrepancies in schedules between Power School and Canvas.
- ELP orientations in small groups are being held, with limited building tours.
- Focusing on A schedules now, but teachers are considering ways to allow independent and self-directed work to prepare for B schedules.
- Canvas will always be the starting point. Classes will be recorded to allow students to watch later if needed. Cameras are encouraged but not required for Zoom classes.
- There isn't a reminder feature on Canvas for class start times, like a bell system. But Zoom links will be provided on Canvas for most classes. Students can go to their class on Canvas, click on Zoom, and it will bring them right to the meeting. Students just need to know their schedule.
- WiFi Bus service has been granted. Information to come on times and locations.

III. Next Meeting: September 14, 2020, 5:30 p.m.

Request to add an agenda item to review Land Trust allocations and look for possible alterations to address budget shortfalls caused by the COVID-19 crisis.

Outreach underway to recruit new SCC voting members from under-represented communities.