

**WEST HIGH SCHOOL
STUDENT DISCIPLINE RECORD**

Student Name: _____ Student #: _____

Grade Level: _____ Period: _____ Teacher: _____

Faculty Action

<i>Offense</i>	<i>Date</i>	<i>Intervention</i>
1 st _____	_____	<u>Warning</u>
2 nd _____	_____	<u>Time-out/buddy system</u>
3 rd _____	_____	<u>Parent/Guardian Contact & Time-out/buddy system</u>
4 th _____	_____	<u>Administrative Referral</u>

Severe/Chronic: _____ Administrative Referral
(Endangering others-Call Security)

Referral Comments: _____

Teacher Signature: _____ Date/time: _____

Administrative Action

Type of Behavior: Mischievous _____ Severe _____ Safe School _____

Number of Offense: 1st _____ 2nd _____ 3rd _____

Intervention: _____

Administrator Signature: _____ Date/time: _____
(Administrator will send a copy back to teacher)