

MINUTES (draft)
West High School Community Council
February 12, 2018 5:30pm-7:30pm
West High Media Center

I. Welcome and Introductions

In attendance: Katherine Stroud, Ford White, Sherri Hutten, Kenwyn Derby, Steve Asay, Karl Vizmeg, James Tobler, Jenny Nicholas, Suzanne Attix, Laura Hernandez, Julie Lewis, Rosemary Emery, Jennifer Johnston, Lisa Speight

II. Consent Agenda

- A. Approval of minutes. Yup
- B. Fundraisers and Trips: Motion made that any school group using an online platform to raise money can do it, pending Admin approval. Passed. Baseball: selling logo clothing and hats. Passed.

III. Information Items - 5 minutes each maximum

(Katherine S.) FAM, group that supports LGBTQ, works with the District. Keep it on our radar. Two issues 1. Bathrooms (unisex) (West has one on the second floor). Katherine K. encourages West to go beyond compliance, if possible. Ford says the feedback has been good so far, and for now, the demand is being met. 2. Computer sign-in. Originally had to sign in with given name. Already taken care of – Now, preferred name can be used.

IV. Discussion Items

A. Department Chair Review of Strategies

- 1. Math
- 2. Language Arts
- 3. Science

B. Excellence and Equity Plan EEP (replaces SIP)

- 1. Overview
- 2. Relevant Data

C. Emergency Plan: The plan has been approved and submitted to the district, and is online, but some revisions need to be made. More next month. SAFE Neighborhood: In the event of an emergency (ie: earthquake), go to your nearest grade school. SAFE is a way of tracking people. Washington

Elementary's back-up location is West. Contact will be made with them to be sure their needs are met.

D. Phone policy: teachers are moderately leaning into the issue without too many problems. School assumes liability when teachers touch a phone. Envelopes are used, boxes, etc. The parent can come into the school and retrieve the phone. Passed.

V. Reports Trust Fund Money: There is (possibly) just over \$40,000 available. Will look at credit recovery soon, after some of the numbers are crosschecked.

A. Principal

7% rate of absenteeism of teachers. Assist. Principals have started checking classrooms where there are supposed to be substitutes, to confirm that they are actually there. Next Month will re-visit this.

B. SIC

C. School LAND Trust reports (progress reports)

VI. Assignments

1. Ad Hoc Committee: SCC and faculty members to formulate EEP. Wednesday, February 21 at 3:30 PM Draft of document will be presented at March meeting for SCC approval.

2. Parent Teacher Conferences: There will be an SCC table at the entry to great and direct parents. Also will get flyers to distribute about substitute teaching. Who wants to join Katherine at the table?

3. Need to have a Positive Behavior Intervention System in place (PBIS)

VI. Next Meeting: March 12, 2018