

West High School

Parent Teacher Student Association Meeting Minutes – September 5, 2018

1. Welcome and Introductions

2. Business Items

- a. Treasurer's Report Kristin Bonacci
 - i. Audit: voted on & approved 2017-18 audit
 - ii. Budget: discussed 2018-2019 budget
 - 1. Kristin will present the final account numbers at the Oct. meeting where the PTSA will review and approve the 2018-19 budget.
 - 2. PTSA took in only \$500 of membership dues - \$300 lower than past years
 - a. Racheel will contact Diana Grant and request something to be sent out to solicit memberships.
 - iii. Basic Fiscal Management Procedures and Ethics/Conflict of Interest forms: discussed and signed
 - iv. AIM insurance paid Sept. 1st
- b. Bylaws are good through Dec 2020 Racheel
Taussky

3. Principal's report Ford White

- a. SCC focused on Our Casa & communicating with families last year
 - i. Near the Family Resource Center - new Our Casa & food pantry location centrally located & easier to monitor people coming & going for school safety
 - ii. College & Career Center moved to 3rd floor "College Row"
- b. ACT data - upped 3 points for students who met all three points of being College & Career Readiness
 - i. Departments will create SMART goals to measure progress & growth
- c. Attendance: work on chronic absenteeism
- d. Reworking professional development (PD) for this year & focusing on the belief that ALL students can learn at high levels
- e. "See Something, Say Something" campaign to make West a safe, positive environment
 - i. HOPE Squad - suicide prevention program now at West
 - ii. Positive Behavioral Interventions & Supports (PBIS) - using SWISS data collecting program to identify powerful, positive behaviors
 - 1. Teachers' feedback on negative behaviors will be pulled from Illuminate
- f. SAGE results included the honor students
 - i. It would be nice to see the data broken down to see where the growth came from - all sub groups? from honors & IB courses?
 - ii. There's a need to look at the junior English Language Arts program since the scores have dropped every year

- iii. There were 150 more 9th graders last year yet there was growth in every area - especially in science!
 - g. ACT - 99% of juniors took it last year
 - i. Not sure if the 99% includes juniors who took it earlier and are satisfied with their score, but the assumption is they were included in the 99%
 - h. IB
 - i. 275 total student candidates last year
 - 1. 681 total exams
 - 2. 76% pass rate
 - 3. 65 IB diplomas awarded
 - i. Academic Goals: departments will create a goal addressing an academic goal (rigor), school culture & climate (safe school), & addressing the achievement gap (assessment tools)
 - i. Looking to hire college students who will be paid to tutor students after school - \$4500
 - ii. West wants to get the data from feeder school in the spring to better address incoming student needs before school starts
 - iii. Looking to challenge every student to take more rigorous courses to prepare them for college or careers
 - iv. 2811 current enrollment
 - 1. Moved funding of PXP from FTE to Trustlands to hire more teachers to lower class sizes
 - 2. Ongoing review of class sizes to determine which courses may need to be dropped if they are not filling-up - unless it is an IB progression course
 - a. If a non-progression course has 26 enrolled, there's no need to worry
 - b. Looking to get the master schedule to be planned out 2-3 years
 - 3. National Merit Semi-Finalists - 19
 - a. Utah takes top 1% (about 155 a year) so West has a high percentage
 - v. Communication
 - 1. There's a new website coming
 - 2. A draft document specifying West's forms of communication, their frequency, & person responsible for it has been created
 - 3. Master Schedule: Ford wants to schedule before the end of the school year, so changes can go to the counselors & be worked through, so the start of the new school year is smoother
4. Review West PTSA 2017-2018 committees
 - a. PT Conference Meals - Sept. 27th 4-7pm

Adriana Rojas

- i. Adriana couldn't attend, but asked PTSA to approve \$550 for a street taco bar this year, which we approved.
 - 1. Katherine will ask Diana to send out a communication to solicit funds to help offset the cost
- b. Community Outreach Lisa Thompson
 - i. Our Casa coordinator is still trying to be filled - Lisa couldn't attend tonight but would like an update on the hire. The first hire did not stick around.
 - 1. Meeting on Sept. 11th @ 3:30 in the new Our Casa space - Racheel will attend
 - ii. Lisa Sandstrom from the FRC shared information about the Food Pantry
 - 1. The allotted space will work here at West & will be ran by the Food Bank
 - 2. Highland & East's food pantries are completely ran by PTSA
 - 3. West's 10K in 10 min. money will get it started - buying shelving, etc.
 - 4. Ceramics classes could throw bowls & do a fundraiser w/ soup or cereal?
 - 5. Family Resource Center (FRC) would like volunteers to fill boxes for students to take home at the end of the day
 - a. Parents may also pick up items
 - 6. Working towards a donation drive to help stock the shelves & supplement with what is still needed
 - 7. Needs volunteers & to advertise so West doesn't lose it from lack of use
 - a. Gift cards have strong regulations (and will still be available), but the food pantry makes sure food is bought
 - b. Kids Cafe was lost due to too many meals being thrown away during athletic off-seasons, but non-perishable, healthy snacks are still available
 - c. More students are using the Family Resource Center the past couple years as they get to know Lisa & she hopes the food pantry will also grow the same way
 - d. Students can help stock, but are not able to hand out the food to keep the privacy of students who use it
 - e. Will be open M-F
 - i. Hopefully longer on Fridays due to the weekend
 - f. FRC will need volunteers to help distribute in the mornings & afternoons
 - i. Lisa will let Racheel know when to call for help
 - ii. Student Government will hopefully help stock the shelves
 - iii. Volunteer commitment is expected to be 30 min. in the morning to help students fill a box & 30min. after school for the students to pick them up
 - iii. Cinderella's Closet: FRC will need money to clean the dresses if the PTSA budget can cover it.

1. This will be addressed in Oct. when planning and approving the budget
 - c. Regional and State PTSA Initiatives & Programs
 - i. Student Leadership Committee: Kara Budge will look into finding two students who may want to join this program to learn leadership skills
 - ii. Students are needed to volunteer at Meadowlark Elementary to teach music lessons
 1. Possibly talk to the CASS coordinator about these for service hours?
 - d. Reflections TBD
 - i. Katherine may have a few leads
 - e. Teacher Appreciation TBD
 - i. Lisa Speight will help, but does not want to be the lead
 - f. Grad Night - June 5th Joni Jones
 - i. Last year's Grad Night budget needs to be reviewed since it cost way more than past years.
 - g. Student Rep Shayla Steinfels
 - i. Welcome senior Shayla!
 - ii. Ford would like her to start the lunchtime meetings to hear the needs and wants of West students - with Kara Budge in attendance if possible
 - h. Teacher Rep Kara Budge
 - i. Welcome Kara!
 - i. Communication Diana Grant
 - i. Announcement to faculty/staff to join PTSA
 - ii. Announcement to parents to join PTSA
5. Review Calendar
- a. Sept 22nd Homecoming Dance
 - b. Sept 27th Parent-Teacher Conferences
 - c. Nov 12-16th Food Drive
 - d. Dec 1st Junior Prom
 - e. To Be Updated Next Month
 - i. Dec? Reflections Due to Region? - Racheel will look online
 - ii. March? Parent Teacher Conferences
 - iii. May? Senior Prom
 - iv. May? Teacher Appreciation Week
 - f. June 5th Commencement/Grad Night
6. Next meeting October 3rd at 5:30 in the Conference Room