

West High School

Parent Teacher Student Association

Meeting Minutes – October 4, 2017

1. Welcome and Introductions
2. Business Items
 - a. Treasurer's Report.....Kristin Bonacci
 - i. Received \$450 invoice from Prostart for the P/T Conference meal + PTSA approved a \$50 tip. Adriana spent around \$100 on drinks, plates, etc. \$265 came in through online donations.
 - ii. Katherine motioned to approve the proposed 2017-2018 budget after review. The only major change from last year was increasing the Reflections budget to \$500.
3. Principal's Report.....Ford White
 - a. Administration was not in attendance.
4. Teacher Rep Report.....Julie Anzelmo
 - a. Julie is West's librarian. We're grateful she has agreed to be part of West High's PTSA!
 - b. Julie shared that the teachers wanted to thank the PTSA for their support & morale boosting meals like the breakfast at the start of school & the P/T Conference dinner. She is also happy & that PTSA supports the students in Prostart.
 - c. Julie is excited to promote two-way communication between teachers & the PTSA.
5. PTSA 2017-2018 Committee Updates
 - a. PT Conference Meals.....Adriana
 - i. The PTSA would like to give a big thanks to Adriana for organizing & raising funds making the P/T Conference meal a success!
 - b. Reflections..... Julie Peaslee
 - i. Julie was not able to attend, but sent an update with Kim. (see 1&2 below)
 1. "The Reflections theme this year is "Within Reach" and entries are due to Ms. Delfin in Room B-311 by the end of school on Thursday, November 16th. An announcement has been posted on the West High website, fliers have been taped up around the school, and all related faculty (arts, dance, and English) have received information about the contest in their faculty mailboxes. Student senate is in the process of making some big posters to hang up around the school, and a weekly announcement is being made on the morning announcements (although the last two weeks, this hasn't happened despite our request --I'm looking into this). The announcement will be made more frequently on the morning announcements as the deadline approaches."
 2. "If anyone has any names for judges for any categories, that would be great! Judging will take place between November 17th and

December 1st, and I could use a lot of help. :) Please let me know if anyone has any willing judges in mind, and I'll contact and coordinate with them."

6. 2017-2018 Initiatives

a. Community Partnerships.....Lisa Thompson

i. A huge thank you to Lisa who no longer has a student at West, but has so graciously agreed to remain on the PTSA Board with the focus on how PTSA & West can better serve our community.

1. Current known needs: food pantry, laundry, & shower facilities (to keep in mind for the eventual rebuild)

ii. Food Bank

1. Distributing food is a distraction during the day & difficult to staff hours in the evenings. Once the PTSA knows when it should be open, we can help clean & organize it as well as staff it regularly. It's currently in the old Cinderella's Closet room.

a. Maybe community groups &/or IB students needing CAS hours can regularly staff it?

b. National Honor Society may help organize a regular 15 min. drop-off period on Tuesdays. Possibly use the loop by the W/cafeteria doors? Maybe have student gov't do an AM drop & another group an after school pm collection?

iii. Broader PTSA Representation - more neighborhood families are needed to better represent the community's interests & needs

1. Lisa will reach out to University Neighborhood Partners to see if they have ideas or models that we could use to reach out to the West High Community.

2. Our Casa is a space meant to welcome families, share information, have meetings, etc. Classes on stress, mental health, etc. will begin soon.

a. Our Casa's & its programs are an initiative from the U of Utah.

3. Possibly hold the last PTSA meeting of the year at Northwest to recruit families

a. PTSA may need to inquire about the day & time PTSA meets to see if there is a more accommodating schedule for families. Will day care be needed?

4. Lisa T. will check in monthly about initiatives & meet w/ Lisa S. from the Family Resource Center (FRC), Pam, & Kim

7. Review Calendar

a. PTSA Book Drive October 23rd – 27th

i. PTSA needs a student rep to help coordinate sharing the message with students.

ii. The AP required novels are fairly stable, but the IB texts fluctuate every seven years. Lisa T. will check on when they are switching.

b. Nov 13-17th Food Drive

- c. Dec Junior Prom
 - d. Dec ? Reflections Due to Region?
 - e. March 1st Parent Teacher Conferences
 - f. May 19th Senior Prom
 - g. May 7th-11th Teacher Appreciation Week
 - h. June 6th Commencement/Grad Night??
 - i. Katherine is waiting on a confirmation of graduation being held on June 6th
8. Questions/comments
- a. PTSA Board staffing needs: nothing mandatory, but someone for Communications would be a nice addition if someone can be found
9. Next meeting: Nov 1st at 5:30 pm