

West High School

Parent Teacher Student Association

Meeting Minutes – October 3, 2018

1. Welcome and Introductions

2. Business Items

a. Reviewed September's Minutes

- i. Sierra was able to remind Ford to check for her e-mail to clarify the two items in red before she posts them. If she doesn't hear from him soon, she will post them with a disclaimer that we're waiting for clarification on two items.

b. Treasurer's Report

Kristin Bonacci

i. Discussed 2018-2019 budget

1. Grad Night needs to be adjusted since it was over budget. Buying gift cards was the bulk of the expense (about \$1200), but are they needed? It's a good place to lower the costs.
 - a. Took in \$800 from kids' fees. An old West High parent received the check, but we're not sure why. Payment was stopped on the check & are waiting on a new check. Katherine would like to be notified if this issue isn't resolved soon.
 - i. The PTSA still owes \$2200 to Kim Vandel & we should pay her interest.
 - b. West has Boondocks for the date, but East may do something differently. There may do something else this year.
2. Memberships: we should investigate using Venmo to take money to make it easier.
 - a. We could create a video on how to pay on My School Fees.
 - b. The PTSA should have a table at ELP & 9th grade orientations.
 - c. Having a table at P/T Conferences helps, but a be sure it's visible like the balloons for translators.
 - i. P/T Conferences also need to share how West's conferences work.
 - d. PTSA could print their generic e-mail on business cards or flyers to be used year after year.
 - i. Could be a notepad? Contact info? Administrators could hand out to parents or collect their info.
 - ii. Racheel will e-mail me & Ford the e-m-l.

c. The \$1,000 from Walmart last year was a one-time deal.

d. Grad Night expenses will be cut from \$5,000 down to \$3,500 w/ the elimination of gift cards.

e. Teacher Appreciation: Fidelity gave away teacher goodie bags to West last year so maybe they can help this year? Ford will get Racheel the contact person.

f. The \$500 scholarship needs to be looked into to see if the money spent needs to benefit everyone OR if the scholarship needs to be open to all students to apply for it.

- g. PTSA appreciation budget was cut, but Katherine proposed a recognition of Kim. Ford will buy a bouquet for Kim, but PTSA will discuss an end of year luncheon to celebrate those who attend & support West through the PTSA. We'll add the \$200 back & look into it.
- h. Kristin will update the budget from tonight's discussion & the PTSA will vote on it next month.

3. West PTSA 2017-2018 committee Updates

a. PT Conference Meals

Adriana Rojas

- i. Adriana had volunteers to help set up. Val hasn't given us a listing of the donations. Budget was \$550 with at least \$165+ in donations. Tip was \$75 last year with each student earning a \$10 bill. The PTSA would like to make sure the money goes to the students. Ford would like the \$ in a sealed envelope given to him w/ the name of the student on the front & he can disperse them & have the sign for receiving it.
 - 1. Pay the treasurer & the \$550 will go into the ProStart account.
- ii. The room behind the auditorium held plates & utensils, etc. but they disappeared. We're not sure what happened, but Adriana now has a key to the room where the old PTSA records are held. Adriana gave the key to Racheel.
 - 1. Adriana gave some receipts to Kristin for reimbursement.
 - a. Ford will reimburse the PTSA for the lost plates, utensils, & napkins.

4. 2018-2019 Initiatives

a. Community Partnerships, Our Casa

Racheel Taussky

- i. A 29.5-hour coordinator was hired - a University student. \$6,000 in budget to spend on Our Casa. Want to create a kids' corner & maybe PTSA can help collect toys. Racheel will find out where to put the donations.
- ii. 3 University students want to volunteer & do an Open House, but they'd like ideas to incorporate more of the community. Translators will be needed & possibly transportation support?
 - 1. What is the PTSA role with Our Casa? West should reach out to the feeder junior highs. The Latinos in Action may be a great group to work between the PTSA & Our Casa to bring in more of a diverse group.
 - a. The district will provide translators for important meetings.
 - b. Maybe work on creating a Spanish speaking PTSA to work together.

5. Principal's report

Ford White

- a. Working attendance hard. Habitual truancy is in half, so we'll see if it holds. Currently 11% who missed 10% of school so far). Non-attenders are being cleared out, but West is trying to connect them to another school so they don't count against our graduation rate.

- b. West is #1 ELA (45% proficiency), #2 Math, & #4 in science out of 20 comparable demographics across the state based on proficiency scores

6. Teacher Rep report

Kara Budge

a. Student Leadership Committee

- i. Kara has one student who would like to be on the regional PTSA student leadership group. She'll find another one.

7. Student Rep report

Shayla Steinfels

a. Lunch with Principal - week of Nov. 12th week

- i. Brainstorming ways to select the kids.
- ii. Shayla can contact 6 teachers to ask them to nominate two students to send to the lunch - 2 teachers from every grade to mix it with a mix of levels (not all IB, etc.)

8. Review Calendar

- a. Nov 12-20: Food Drive
- b. Dec 1: Junior Prom
- c. Dec 3: Reflections Due to Region
- d. February 9: Sweethearts Dance
- e. February 28: Parent Teacher Conferences
- f. March 18-22: Spirit Week
- g. March 22: Spirit Bowl
- h. May 4: Senior Prom (date may change)
- i. May 6-10: Teacher Appreciation Week
- j. June 5: Grad Night

9. Next meeting November 7th at 5:30pm